
From: Institutional Review Board, BSD [ADM]
Sent: Wednesday, November 02, 2016 4:00 PM
To: 'irbcontacts@lists.uchicago.edu' (irbcontacts@lists.uchicago.edu)
Subject: FW: **NEW** AURA IRB submission form - starting November 4th

Greetings;

We hope everyone is enjoying our lovely fall weather and hope to celebrate a Cubs victory tonight. For the past several months, we have been working with the AURA team to revise our AURA-IRB smartforms for new protocols. We have worked to streamline the smart form process. We have removed questions (or responses to questions) that are not applicable to the BSD, reworded questions for clarification purposes, added a few questions to address issues commonly raised by the IRB Committees, and reorganized the form. The AURA team was able to educate us on some new functionality in the system which, we hope, will simplify (and shorten) the submission process.

What changes to expect:

- 1) Sections are renumbered
- 2) Questions are "hidden" or "shown" based on responses to previous questions on the screen
- 3) Addition of a field to identify the "Study Coordinator" (EPIC purposes)
- 4) Ability to upload grant application directly into the form (without performing additional activity)
- 5) Study activities are now specified in 1 section (as opposed to primary and secondary activities. Please ensure all activities to be conducted are listed in View 2.2, including medical record review, as needed)
- 6) Simplification of "Costs" questions
- 7) Expanded section to clarify measures to protect confidentiality of records

As noted by the email below from ITS, AURA-IRB will be taken off-line **TOMORROW** Thursday (November 3rd) at 6:00 pm to accommodate this change.

Please note – Any new submissions that are created in the system PRIOR to 6:00 pm on Thursday, November 3rd will retain the current version of the AURA-IRB smart form. New submissions created after 9:00 pm on Thursday, November 3rd will utilize the new version of the smart form.

The amendment and continuing review forms have not been revised at this time. Changes may be forthcoming.

If you have any questions regarding the new form, or IRB processes in general, please contact the IRB offices at 773-702-6505 or email Millie at mmalecka@bsd.uchicago.edu. Thank you all for your patience during this process.

Office of the BSD/UCMC Institutional Review Boards
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Biological Sciences Division
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From: Lisa Hisson [<mailto:lhisson@uchicago.edu>]
Sent: Friday, October 28, 2016 3:55 PM

To: aura-irb@lists.uchicago.edu

Subject: [aura-irb] **NEW** AURA IRB submission form - starting November 4th

Hello IRB community,

Next Thursday, November 3rd, we will be promoting a new revision of the protocol submission form for AURA IRB between 6PM-9PM. Therefore, AURA IRB will be unavailable during this time.

As a result, starting Friday, November 4th, any new protocol submissions will display a new set of questions. All previously created submissions will stay the same, contain all of the original questions, and function as they do today. Only new submissions will have the new questions.

As always, should you experience any issues or have any questions, please contact us at aura-help@uchicago.edu

Thanks,

Lisa.

Lisa Hisson

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